

Industry Update

December 1, 2013

The Alberta Energy Regulator is now actively processing applications for dispositions under the Public Lands Act.

In an effort to improve efficiency and reduce timelines to process applications, Alberta Energy Regulator will be implementing more rigorous review of documents. Administratively incomplete applications will be rejected.

To be administratively complete, an application must include:

- a record of adequacy of First Nations Consultation (FNC) (unless the project is still in the Environmental Assessment stages or there is a pending Environmental Protection and Enhancement Act application) (<http://esrd.alberta.ca/lands-forests/first-nations-consultation/default.aspx>),
- a correct First Nations Consultation (FNC) number must be provided
- lands in the disposition application must match those in the FNC record,
- the sketch or surveys must meet plans standards (<http://srd.alberta.ca/LandsForests/LandManagement/DispositionPlanRequirements.aspx>)
- consent where required must be included, and
- all content and boxes of the application and Environmental Field Report(EFR) must be filed in appropriately.

If a new application will result in the need for an amendment to an existing disposition or other application (e. g. to remove an overlap), provide the number of the affected disposition in the comment section of the application form.

The completed amendment application form, Environmental Field Report and other amendment application material must be emailed to aersurfaceactivityapplication@aer.ca. Previously, this form could be submitted through EDS but, temporarily, must be emailed. The digital plan must be submitted via EDS.

Temporary Field Authorizations (TFA) will continue to be issued by AER field centres. To contact an AER field official in a desired location, please e-mail one of our regional field centres:

aerlands.northeastregion@aer.ca
aerlands.northcentralregion@aer.ca
aerlands.northwestregion@aer.ca
aerlands.eastcentral@aer.ca
aerlands.southregion@aer.ca
aerlands.centralregion@aer.ca

Use the following mailboxes:

aersurfaceactivityapplication@aer.ca: for EFR forms and amendments; for applications that are not accepted through EDS for MLLs, LOC (bed and shore) and Oil Sands and Coals Exploration; for clients wishing to assign MLL dispositions.

aerlandconsents@aer.ca: for consent documents

aermajorprojects@aer.ca: for EFR applications related to coal and oil sands mines and oil sands in-situ

aer.lanndispositionstatusinquiry@aer.ca; for inquiries related to the status of applications. Please refrain from asking for status updates on your applications during this transition period.

Renewals will be addressed as required once the transition is completed and the system has been stabilized.

There have been no changes to the scope of the Enhanced Approval Process.

All information requests including system support will be addressed by the Customer Contact Centre at inquiries@aer.ca, or call 403-297-8311, toll-free at 1-855-297-8311.

Visit the AER website at www.aer.ca for updates and further information.

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