

## **Taylor House**

Cell: (403) 828-2083

Email: taylorhouse686@hotmail.com

### **Objective**

To obtain a summer student position in the Land Department of an active Oil & Gas company to gain experience in the area of Land Negotiations and/or Land Administration to support ongoing education.

### **Qualifications**

- Ability to learn quickly and apply information learned in an effective manner.
- Ability to succeed in working in both team and individual environments.
- Express a positive and enthusiastic attitude on a constant basis.
- Able to communicate effectively through both verbal and written means.
- Experienced with the Microsoft Office platform, Excel, CS Explorer, Accumap, and Geoscout.
- Excellent time management skills and multi-tasking abilities.

### **Experience**

May 2014 – Present                      Spry2 Energy Inc.                      Calgary, AB.

#### **Land Student**

- Work with Land Admin to review Rental Calendar, review production history for lease continuation purposes
- Prepare caveat discharges
- Prepare expiry letters and AFE cover letters, manage AFE response and follow up as required
- Review Operating Procedures for rates and elections
- Prepare various reports and queries on CS Explorer
- Build Excel sheets for various projects to support Landman
- Use Geoscout to create projects for Landman
- Surface and Mineral lease/contract filing

May 2013 – September 2013                      Town of Cochrane                      Calgary, AB.

#### **Roads Crew Worker**

- Various jobs around the town of Cochrane such as; paving, filling in pot holes, putting up new road signs, and traffic control.

July 2009 – September 2009                      Vista Geomatics Ltd.                      Calgary, AB

June 2010 – September 2010

April 2011 – September 2011

April 2012 – September 2012

#### **Surveyor/Rodman**

- Real Property Reports



## References

**Travis Siltala**

Former Party Chief – Vista Geomatics Ltd

Cell: (403) 333 3707

**Sandra Huxley**

Land Consultant – Spry2 Energy Inc.

Work: (403) 930 5731

Cell: (403) 909 7633