# **Taylor House**

Cell: (403) 828-2083

Email: taylorhouse686@hotmail.com

# **Objective**

To obtain a summer student position in the Land Department of an active Oil & Gas company to gain experience in the area of Land Negotiations and/or Land Administration to support ongoing education.

# Qualifications

- Ability to learn quickly and apply information learned in an effective manner.
- Ability to succeed in working in both team and individual environments.
- Express a positive and enthusiastic attitude on a constant basis.
- Able to communicate effectively through both verbal and written means.
- Experienced with the Microsoft Office platform, Excel, CS Explorer, Accumap, and Geoscout.
- Excellent time management skills and multi-tasking abilities.

# **Experience**

May 2014 – Present

Spry2 Energy Inc.

Calgary, AB.

#### **Land Student**

- Work with Land Admin to review Rental Calendar, review production history for lease continuation purposes
- Prepare caveat discharges
- Prepare expiry letters and AFE cover letters, manage AFE response and follow up as required
- Review Operating Procedures for rates and elections
- Prepare various reports and queries on CS Explorer
- Build Excel sheets for various projects to support Landman
- Use Geoscout to create projects for Landman
- Surface and Mineral lease/contract filing

May 2013 – September 2013

Town of Cochrane

Calgary, AB.

#### **Roads Crew Worker**

• Various jobs around the town of Cochrane such as; paving, filling in pot holes, putting up new road signs, and traffic control.

July 2009 – September 2009

Vista Geomatics Ltd.

Calgary, AB

June 2010 – September 2010

April 2011 – September 2011

April 2012 – September 2012

#### Surveyor/Rodman

• Real Property Reports

- Property line surveys
- Development Permits
- New Home Survey
- Subdivision Survey
- Topographic Surveys
- Grading Certificates

September 2008 – January 2009

Edge Sport.

Cochrane, AB.

### **Sales Position**

- Sharpen Skates
- Fit customers to specific sports gear, customer service

June 2008 – September 2008

Redwood Meadows Golf and Country Club Redwood, AB

### **Back Shop Worker**

- In charge of members clubs
- Cleaning and maintenance of golf carts
- Driving range duties

#### Education

#### **Mount Royal University**

Calgary, AB.

2014 - Present

- To date have completed 7 of 11 classes required for the Petroleum Land Business Extension Certificate. Currently enrolled in Land Negotiations course (8<sup>th</sup> of 11). Will be taking Strategic Thinking for Land Business in the Spring of 2017.
- Completed 4 of 9 classes for the Petroleum Land Admin and/or Surface Rights Certificates.

Southern Alberta Institute of Technology

Calgary, AB

2012-2014

• Business Management Diploma

**Bow Valley High School** 

Cochrane, AB.

2007-2010

• Earned High School Diploma

# **Volunteer Experience**

- Volunteer at the Calgary Drop in and Rehab Centre
- Various volunteering with elementary schools while playing Junior hockey in B.C.

# References

# Travis Siltala

Former Party Chief – Vista Geomatics Ltd

Cell: (403) 333 3707

**Sandra Huxley** Land Consultant – Spry2 Energy Inc.

Work: (403) 930 5731 Cell: (403) 909 7633