

# DAWN M. HARVEY, LL.B., LL.M.

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## CAREER PROFILE

A committed professional with over 35 years of combined land and legal experience.

Specific strengths include:

- ⇒ Diverse land knowledge base developed over 30 years of working for various sizes of oil and gas companies with particular expertise in the area of acquisitions and divestitures (15 years).
- ⇒ Able to efficiently plan, organize and carry out multiple projects simultaneously
- ⇒ Very strong analytical ability along with exceptional writing and presentation skills
- ⇒ Extensive experience in supervisory and management roles
- ⇒ Dependable team player
- ⇒ Quick to learn new information and master new skills
- ⇒ Highly developed interpersonal skills
- ⇒ Strongly systems oriented

## CAREER HIGHLIGHTS

### Land Consultant

2009-present

### BRIMAC CONSULTING LTD.

Calgary, Alberta

### 2015-2017

Providing consulting services to **Gulfpine Energy** in regard to their acquisition and management of various lands in the southern United States, specifically Mississippi and Alabama.

### 2014

Providing consulting services to **Glencoe Resources Inc.** in regard to various day-to-day and A&D projects.

### 2011-2014

Providing consulting services to **ConocoPhillips Canada Resources Corp.** in regard to various land data clean up projects. Responsible for leadership of a small group of consultants.

### 2010-2011

Providing consulting services to **Hunt Oil Of Canada** on the divestment all of their Canadian assets. Responsible for project leadership of the land portion of the disposition (from initial review to post-closing) including contracts, mineral leases, surface leases, and wells. Responsible for hiring and supervising team members and ensuring that conveyance documentation was complete for closing. Responsible for initial post-closing duties.

Providing land consulting services to **Glencoe Resources Ltd.** in regard to various acquisition projects. Responsible for due diligence review, verification/correction of land schedules, preparation of closing agenda and conveyance documents, etc. as well as all post-closing responsibilities.

Providing land consulting services to **Paddon Hughes Development Co. Ltd.** in regard to review of unit ownership and input of information into CS database. Research and input underlying contracts and leases, and related wells, in preparation for an evaluation of the company.

## **2009-2010**

Providing land consulting services to **ConocoPhillips Canada Resources Corp.** to assist in:

- (1) Cash Recovery Project. Project required proficiency in land administration including title review, SAP, CS Explorer, JIBLink, Accumap and an understanding of oil and gas accounting methods and principles.
- (2) Divestment Project: Responsible for area review, verification/correction of land schedule, preparation of ROFR letters and conveyance documents, etc.

## **Manager, Mineral Land Group**

**2006-2009**

### **HUSKY ENERGY**

Calgary, Alberta

Managed three subgroups within the Mineral Land department (Contract and Lease Administration, Joint Ventures and Land Systems) consisting of a mix of approximately 90 employees and consultants. Successfully reorganized the group to increase efficiencies and morale, to attract new employees and to decrease attrition rate of existing employees. Responsible for the implementation of a land procedures manual and the decentralization of data entry into general land administration. Introduced various programs designed to increase employee recognition and satisfaction (i.e. gifts of gratitude, words of wisdom, motivational Mondays, etc.). Conceived of, and assisted in the development and implementation of, a negotiator trainee program. Responsible for coordinating processes between land and various internal departments such as negotiations, legal, accounting, etc. Responsible for budgeting, staffing, conflict resolution, training and ensuring that the department was contributing to the achievement of company goals and objectives.

## **Senior Regulatory Advisor**

**2006**

### **SHELL CANADA LIMITED**

Calgary, Alberta

Responsible for providing advice and assistance to the regulatory group in matters of licensing and compliance. Responsible for ensuring department procedures are appropriate and adhered to. Responsible for ensuring that the regulatory group's client are receiving timely, supportive and accurate assistance from the group.

## **Land Consultant**

**1995-2006**

### **BRIMAC CONSULTING LTD.**

Calgary, Alberta

## **2005**

Providing consulting services to **Shell Canada Limited** on project basis. Projects included:

- (1) clean-up of backlog of conveyance documentation.
- (2) assisting in due diligence on acquisition project.
- (3) file review and system clean up of old, complex land area.

Providing land consulting services to **Uniterre Resources.**

## **2004-2005**

Providing consulting services to **Devon Canada** on a major divestment of assets in the Western Canadian basin. Responsible for all phases of the mineral and contract portion of the largest package in the disposition, from initial review to closing, and for the co-ordination of all other aspects of the divestment including ROFR issues, title defects, surface leases, facilities agreements, joint venture agreements, wells, etc.

## **2003-2005**

Providing consulting services to **ChevronTexaco** on the divestment all of their mature Western Canadian assets including two preceding, internal transaction. Responsible for project leadership of all phases of the disposition (from initial review to post-closing and ROFR sales) and for all aspects of the divestment including contracts, mineral leases, surface leases, facilities agreements, joint venture agreements, wells, etc. Responsible for hiring and supervising team members and ensuring that all deals closed in a timely manner with all conveyance documentation complete.

## **2003**

Providing consulting services to **NAL Resources** as a negotiator and area landman.

## **2001-2003**

Providing consulting services to **Marathon Canada Limited** on a project basis. Projects included:

- (1) Supervisor of Contracts and Land Administration: Responsible for a staff of approximately 12 lease and contracts administrators. Responsible for the implementation of a land tracking system, procedures manual and centralized precedent system. Duties included coordinating processes between land and accounting, budgeting, staffing, conflict resolution, training and ensuring that the department was contributing to the achievement of company goals and objectives.
- (2) Project Leader: Providing leadership on the divestment of 16 individual land parcels covering over 450,000 hectares of land. Responsible for leadership in all phases of the sales (from initial review to post-closing and ROFR sales) and for all aspects of the divestment including contracts, mineral leases, surface leases, facilities agreements, joint venture agreements, wells, etc. Responsible for supervising team members and ensuring that all deals closed in a timely manner with all conveyance documentation complete.

## **1999-2001**

Providing consulting services to Shell Canada Limited on a project basis. Projects included:

- (1) Foothills Divestment Project: Reviewing title of outgoing leases and contracts, updating land system where required and curing title deficiencies. Preparing summary review sheets, ROFR letters, conveyance documentation, consent letters, exception letters and Schedule "A". Supervising junior lawyers brought in to assist with the project. Completing post closing duties including tracking of conveyance documentation and updating of land system.
- (2) Jumping Pound Project: Reviewing leases, contracts and unit agreements to ensure that the land system properly reflected the interests and unit ownership under two old unit agreements. Working to cure deficiencies where possible.

## **1995-1999**

Providing consulting services to **Talisman Energy Inc.** on a project basis. Projects included:

- (1) Acquisitions and divestitures.
- (2) Post "Land Plus" Conversion Responsibilities.
- (3) "Land Plus" Data Conversion Process.
- (4) Supervisor of Pre-Conversion Data Cleanup Project.

**Associate and Articled Student**  
**RICHARDS BUELL SUTTON**  
Vancouver, British Columbia

**1991-1994**

**Land Consultant**  
**SELF-EMPLOYED**

**1987-1989**

**Land Consultant/Supervisor Land Services**  
**BEHRENS DATA CONSULTANTS LTD.**

**1984-1987**

**Contracts Administrator**  
**RENAISSANCE ENERGY LTD.**

**1983-1984**

**Land Secretary**  
**SASKOIL RESOURCES INC.**  
**2001-2007 (TEACHING)**

**1981-1983**

Development and delivery of “Basics of Business and Contract Law for Landmen” for CAPLA (2005-2007)

Providing instruction in “The ABC’s of DOI’s” for CAPLA (2001-2007)

Development and delivery of E-Business Law Course for the Faculty of Continuing Education, University of Calgary (Winter 2002)

Providing instruction in Business Law 20106 for the Faculty of Continuing Education, University of Calgary (Fall 2001)

Providing instruction in Law 315 course (Business Law) for DeVry Institute (July – October, 2001)

**EDUCATIONAL HISTORY**

- ◆ Received LL.M. from Osgoode Hall Law School, York University in April, 2008
- ◆ Called to the British Columbia Bar on May 15, 1992
- ◆ Received LL.B. from Dalhousie Law School, Halifax, Nova Scotia in April, 1991
- ◆ Studied Psychology and Sociology (part-time) at the University of Calgary from 1986 to 1988
- ◆ Received Petroleum and Mineral Land Management Certificate from Mount Royal College in 1985

**ACTIVITIES AND AFFILIATIONS**

- ◆ Member of CAPL and CAPLA
- ◆ CAPLA Accreditation Committee member 1997-1998
- ◆ CAPLA Education Committee – Instructor 2001- 2007
- ◆ CAPLA Management Committee – Steering Committee member and sub-committee Chair 2008 - 2009
- ◆ Professional actress in film and voiceover, specializing in audiobook narration (ACTRA, SAG/AFTRA)
- ◆ ACTRA Canada – Women’s Committee member (current)
- ◆ ACTRA Alberta – Calgary Women’s Committee chair (current)
- ◆ Audio Publishers Association – Membership committee (current)
- ◆ Former volunteer reader at Edgemont Retirement Residence and Voiceprint Canada